

EVENT APPLICATION – 50 PEOPLE OR MORE



City of Yuma
Department of Community Development
Building Safety Division
One City Plaza, Yuma, Arizona 85364-1436
PHONE: (928) 373-5163 or (928) 373-5165
EMAIL: permits@yumaaz.gov

APPROVED
Alan Kircher, Deputy
Building Official

For Office Use Only	
Permit #	EVENT-064935-2021
# of Approved Guests	Max. 150 persons

You can also apply online for eligible permits at: <https://secure.yumaaz.gov/CitizenAccess/CitizenAccessSite/Public/Main>

The submission of this application provides no guarantee the event will be approved.

PLEASE BE ADVISED OF THE FOLLOWING INFORMATIONAL NOTICE:

PUBLIC RECORDS: This application and any document supplied as part of this application is considered a public record and may be disclosed pursuant to A.R.S. § 39-121 or displayed electronically by the City of Yuma.

IF APPROVED: Pursuant to State of Arizona Executive Order 2020-59, a copy of this application will be provided to Arizona Department of Health Services and will be posted to the City of Yuma's website. City Staff is also required to attend approved events to assure mitigation measures are followed.

Applicant Name:	Saskia Alvarado		Mobile Phone:	619.920.5769	
Address:	2020 S. Ave. 8E		Other Phone:	928.344.7552	
City/State/Zip:	Yuma, Az		E-mail:	Saskia.Alvarado@azwestern.edu	
Venue Name:	Pinning Ceremony for Radiology		Venue Address:	2020 S. Ave. 8E	
Event Date(s):	05.12.21	Duration of Event: (hours or days)	2 hours	# of Anticipated Guests:	150

THE FOLLOWING ITEMS MUST BE PROVIDED WITH THIS APPLICATION. Please note that all mitigation measures must meet or exceed CDC, AZDHS and Yuma County Health Department health directives to prevent the spread of COVID-19 at events. Social distancing spacing is to be a minimum of 6 feet.

Your initials are required as acknowledgement

Initial Here

An exhibit (map) depicting the location of the event. Include size of event location (square footage) building square footage, and fire occupancy of building (if known)	sa
Schematic showing the seating for the desired occupancy. Include table sizes and spacing of 6 feet minimum distance	sa
Narrative Statement listing mitigation measures, including but not limited to the items below.	sa
Ventilation measures if event is indoors	na
How Food and Beverage service (if applicable) will be provided	na
Face Coverings/Masks are required to be worn for the entirety of event	sa
CDC Guidance Signage "Stop the Spread" will be posted at entrances and throughout the event facility.	sa
Social/Physical distancing methods, such as barriers and guides; include number of entrances/exits	sa
Hand Sanitizer and/or Hand Washing Stations will be made available throughout the event	sa
Dedicated staff to enforce mitigation measures must be provided	sa
Pre-screening of event attendees for COVID-19 symptoms (temperature checks) will be performed	sa
Cleaning/Sanitizing measures prior to event and between events, if applicable, will be done	sa

Signature of Owner/Agent:

Date: 03.10.21

Printed Name of Owner/Agent:

Saskia Alvarado

Date: 03.10.21

Contact person(s) to answer questions and provide assistance during the permit application process:

Randall Crist, Building Official; Phone: 928-373-5160; Randall.Crist@YumaAZ.gov; **Alan Kircher, Deputy Building Official;** Phone: 928-373-5169; Alan.Kircher@YumaAZ.gov; **John Montenegro, Building Inspection Field Supervisor;** Phone: 928-373-5171; John.Montenegro@YumaAZ.gov

AWC COLLEGE RADIOLOGIC TECHNOLOGY PINNING CEREMONY OPERATIONAL PLAN

MISSION

The Arizona Western College Radiologic Technology Department will provide a safe and healthy graduation event for all students and invited guest.

GENERAL INFORMATION

On the 12th day of May 2021, the pinning ceremony is scheduled to begin at 7:00 p.m. at the AWC outdoor Amphitheatre building located at Arizona Western College, 2020 S Avenue 8E.

HEALTH AND SAFETY

As a result of the current COVID-19 pandemic situation, AWC has implemented increased safety and sanitation protocols to help protect the safety and health of all students and staff at the AWC LETA graduation.

The purpose of this document is to communicate those protocols and to convey expectations of all persons involved during the upcoming pinning ceremony. Adjustments to any or all of these plans or protocols will be made as necessary in order to comply with new or updated guidelines issued by the CDC, State of Arizona, or as deemed necessary by AWC.

IMPORTANT NOTE: While the implementation of the additional safety and health protocols explained in this document will help mitigate the risk of spreading or contracting the COVID-19 virus, AWC cannot eliminate the risks associated with COVID-19 completely. All students, staff and invited guest retain personal responsibility for their individual health and safety. Any individual who feels unsafe or ill at any time during the graduation, or any event associated with the delivery of this graduation is required to immediately notify an AWC staff member and cease engagement in any or all activities.

CEREMONY GROUNDS

The pinning ceremony will be held at the AWC outdoor Amphitheatre building located at Arizona Western College, 2020 S Avenue 8E. The grounds are located on the north side of the Yuma Campus with parking to the east. The grounds are grass and maintained by AWC Facilities.

NUMBER OF ANTICIPATED GUEST

AWC Radiologic Technology graduates have been limited to 5 guests to attend this event. We anticipate to have no more than 150 guests.

ARRIVAL AT AWC Face masks required by all attendees at all times during the event.

Programs and a personal hand sanitizer bottle will be placed in each chair prior to the ceremony. All guest will be asked to sanitize and to leave masks on at all time while on AWC Campus. Guest will be asked to enter their pod and maintain a **social distancing of at least six feet in accordance with local, state and federal guidance.**

GUEST SEATING

The seating for this outdoor event is described as follows. There will be a total of 20 pods, with in those pods 4 chairs will be placed for the immediate family of each student. Assigned pods per student have been identified. There will be NO more than 4 chairs per pod/family.

DIGNITARY SEATING

Seating for dignitary will be to the west of amphitheater and individual chairs separated by 6' to all for social distancing.

ENFORCEMENT

AWC Police will have staff on site to ask and remind guest to please use face covering will on campus. Anyone refusing to obey to the request will be asked to leave campus.

FOOD AND BEVERAGES

There will be no food or beverages provided by AWC staff to limit the risk of touching or cross contamination.

OPERATION DATES/HOURS:

TBD

Start time: 7:00 p.m

End time: approx. 2 hours from start time.

DURING EVENT POINT OF CONTACT

IDENTIFIER	NAME	ASSIGNMENT	PHONE NUMBER
	Tracy Iversen	RT Department Director	928.344.9574
	Lena Haygood	Clinical Coordinator	928.336.7951
	Chief Steve Suho	Chief of Police	928.344.5555
	Saskia Alvarado	RT Admin. Asst.	928.344.7552



SAFETY AND HEALTH PROTOCOLS FOR ALL RADIOLOGY EVENTS

As a result of the current COVID-19 pandemic situation, AWC has implemented increased safety and sanitation protocols to help protect the safety and health of all students and staff at the AWC campus in preparation for each AWC event.

The purpose of this document is to communicate those protocols and to convey expectations of all persons involved. Adjustments to any or all of these plans or protocols will be made as necessary in order to comply with new or updated guidelines issued by the CDC, State of Arizona, or as deemed necessary by AWC.

IMPORTANT NOTE: While the implementation of the additional safety and health protocols explained in this document will help mitigate the risk of spreading or contracting the COVID-19 virus, AWC cannot eliminate the risks associated with COVID-19 completely. **All students and staff retain personal responsibility for their individual health and safety. Any individual who feels unsafe or ill at any time during this or any event is required to immediately notify a AWC staff member and cease engagement in any or all activities.**

Section 1 - CDC Guidance:

AWC adopts the Center for Disease Control and Prevention (CDC) guidance on how to protect oneself and others from the COVID-19 virus.

This guidance includes:

- Knowing how the virus spreads
- Frequent hand washing/sanitation
- Avoiding touching one's eyes, nose or mouth with unwashed and/or un-sanitized hands
- Avoiding close contact with other people
- Covering one's mouth and nose with a cloth cover when around others
- Covering coughs and sneezes using a tissue or the inside of one's elbow
- The frequent cleaning and disinfecting of regularly touched surfaces

Source: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

In addition, the CDC recommends an awareness of COVID-19 symptoms and the constant self-monitoring signs of illness. Symptoms may appear 2-14 days following exposure to the virus and may vary from mild to severe.

Symptoms include:

- Cough
- Shortness of breath
- Fever
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore-throat
- New loss of taste or smell

Source: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

The following are **emergency warning signs** and symptoms of COVID-19 that may suggest the need for urgent medical attention:

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion or inability to be awakened
- Bluish lips or face

The COVID-19 virus is thought to be spread mainly from person to person through respiratory droplets produced when a person coughs, sneezes or talks. Recent studies have suggested that the virus may be spread by people not showing any symptoms of illness.

AWC recommends that all students and staff treat all interactions with others as a potential asymptomatic carrier of the virus and follow the CDC guidelines.

Self-Monitoring

Self-monitoring for signs of illness is essential for the safe delivery of this training. **Any individual displaying any symptoms of illness must remove themselves immediately. Emergency personnel will be contacted in response to individuals displaying emergency warning signs or symptoms.**

Hand Washing/Sanitation

Hands should be washed with soap and water for at least 20 seconds. If handwashing is unavailable, a hand sanitizer that contains a concentration of alcohol of 60% or greater should be used, rubbing hands until dry.

Students and staff will be encouraged to wash or sanitize their hands frequently throughout the day, especially after touching any exposed hard surface, such as door knobs and light switches.

To assist these efforts, AWC:

- Has incorporated time for hand sanitation
- Has placed hand sanitizing gel and wipes strategically throughout campus and events
- ☐ Is recommending that students and staff also have on their person a small bottle of hand sanitizer in order to be sure protocols are followed when not in close proximity to a sink or sanitizing station.

Social Distancing

During all on-campus events, AWC requires social distancing of at least six feet in accordance with state and federal guidance.

Students and staff will be required to practice self-discipline and awareness at all times to avoid personal contact and maintain the required social distancing.

All students and staff are strongly advised to maintain social distancing practices when not present on the LETA campus to further prevent contamination.

Cloth Face Coverings

Cloth masks will be used in conjunction with social distancing of 6-feet.

Arizona Western College

Law Enforcement Training Academy

Additional Training Venue Safety and Health Protocols

In the interest of current health and safety standards as a result of the COVID-19 virus, the LETA has implemented additional protocols to reduce the potential for infection from the Coronavirus pandemic.

- Issuance of radios, safety equipment, SimGuns with blanks, PPE and other items to avoid cross contamination.
- Safety/Health Screening upon entering LETA and all training facilities. (PSTF, Range, Virtra)
- Assignment of partnered students for the duration of training to avoid mass contamination.
- Handcuffs and other implements if used on someone, will be sanitized after each use.
- If applicable, scenarios will be stopped at the time of potential contact.
- Maintain 6 foot social distancing whenever applicable.
- PPE required for training not within 6 feet social distancing guidelines, i.e., Defensive Tactics, Handcuffing, potential for confrontation scenarios.
- Open air training when feasible.
- Personal equipment and issued equipment decontaminated by student each night, neck guard, gloves, masks, handcuffs, etc.
- Reduced student training groups whenever possible.
- Sanitation supplies at each training venue.
- Vehicle sanitation guideline / checklist.
- Hydration fluids to be brought by the students / staff to avoid contamination areas.
- No loaning or sharing of equipment unless necessary, and sanitizing will take place before and after the use.

Each proficiency instructor will put together modified training plans to accommodate a safer training environment.

Arizona Western College
Law Enforcement Training Academy
Acknowledgement of Health and Safety Protocols

I, _____, hereby affirm I have read, understand and will abide by the health and safety protocols as outlined in the attached documents.

I understand that this is a fluid transition back to training, and that training and/or safety and health protocols may change at any time to ensure the training is valid and the health and welfare of all is taken into consideration.

I understand that my health and safety is AWC LETA's first priority, but that risk of physical injury or exposure to illness cannot be completely mitigated during the delivery of and participation in this training. I understand my individual health and safety remains my personal responsibility and will immediately notify a LETA staff member if I feel at all unsafe or ill at any time before any training event, during any training event, or in any environment associated with this training.

I affirm that I am not sick at this time and will self-monitor for symptoms related to the COVID-19 virus throughout my participation in this Law Enforcement Training Academy. If I feel at all ill, I will immediately report my illness to a LETA staff member.

Signed

Date

Printed Name

APPROVED
Alan Kircher, Deputy
Building Official



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Building Official



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